



Sound Scouts™

Hear for your future.

SSIMPL

**Sound Scouts Integrated Management Platform
User Manual**





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For any assistance, contact Sound Scouts on
contact@soundscouts.com

Sound Scouts Integrated Management Platform: SSIMPL

1.Introduction

Subscriptions for testing on the Sound Scouts Hearing Check app are managed outside of the app via the Sound Scouts Integrated Management Platform: SSIMPL. Use this **online Platform (accessed via a web browser)** to manage subscriptions, create, track & edit players and their testing data across any internet-connected device.

Creating a SSIMPL account means that when testing is undertaken on your touchscreen internet-connected device, results can be synced between the device and your online account making it easy to manage and review results.

Data in SSIMPL is managed via a web browser, not in the app.

Key Concepts



Organisations

Only one Organisation should be created per school/clinic. Each Organisation can have multiple Users (e.g. school staff) and these Users can be assigned different roles with different permission levels.



**Account
(User)**

Your personal SSIMPL account is called a User account. Every individual using SSIMPL should create an individual User account and then be attached to an Organisation. Multiple users can belong to an Organisation under a variety of roles and permissions.



**My
Clients/
Players**

Clients/Players are the individuals being tested with the Sound Scouts app. Each Client/Player has access to 4 tests per credit purchased. Both the Triple Factor Hearing Screener (available on Apple, Android and Microsoft touchscreen devices) or the Automatic Audiometer (restrictions apply) can be used.

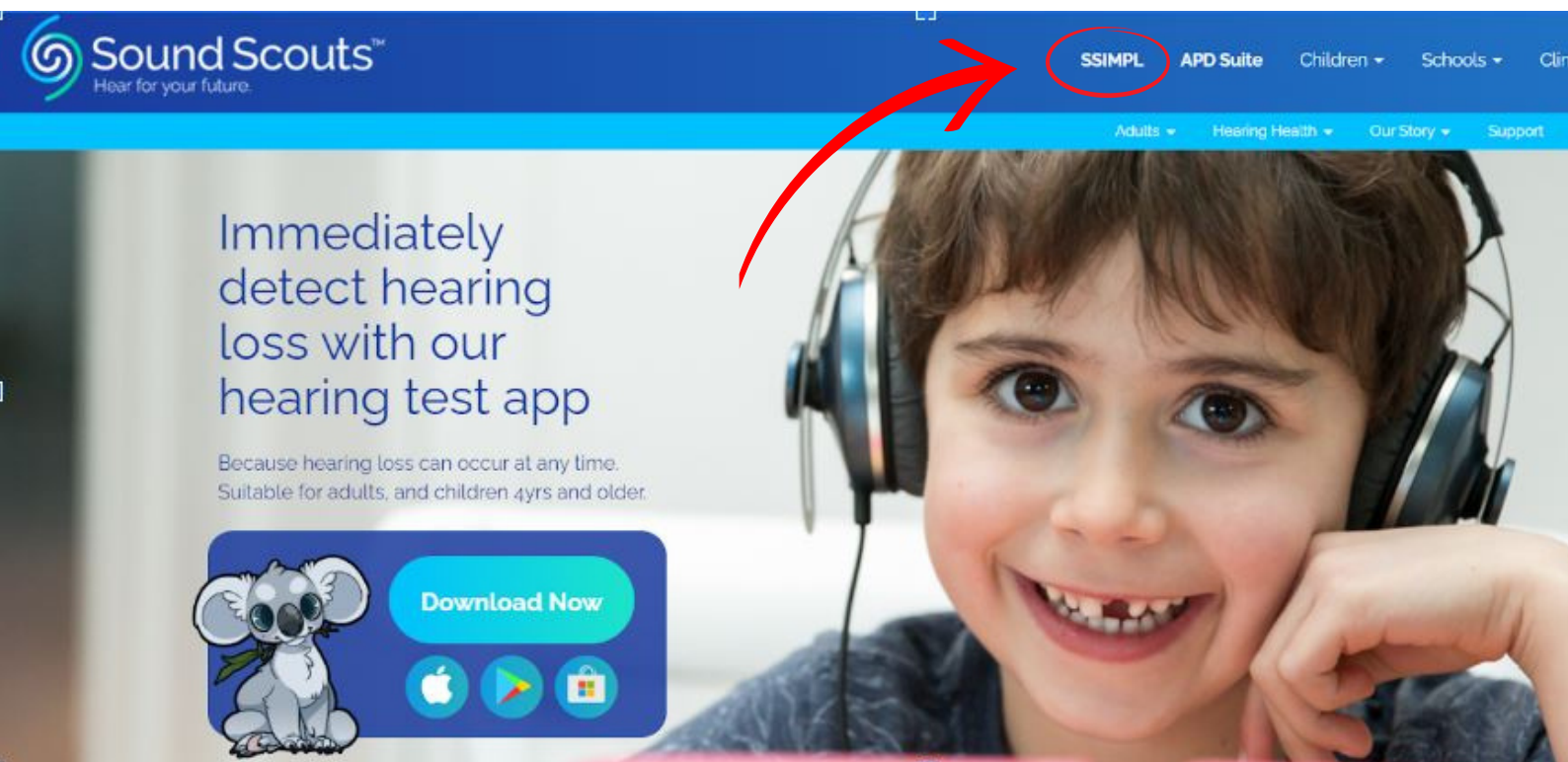


Session

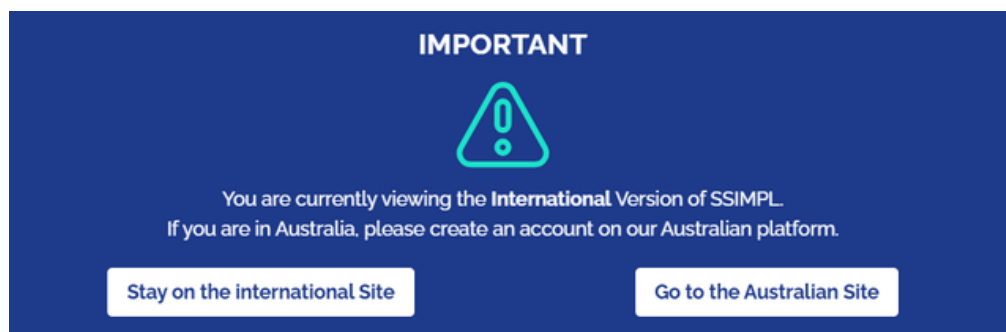
Every time a Player completes a test on the app, their results are saved as a Session on the platform and are accessed via the My Players section.

2. Creating a New User Account

Open **soundscouts.com** in a web browser on your desktop/laptop
Click on SSIMPL to open the platform

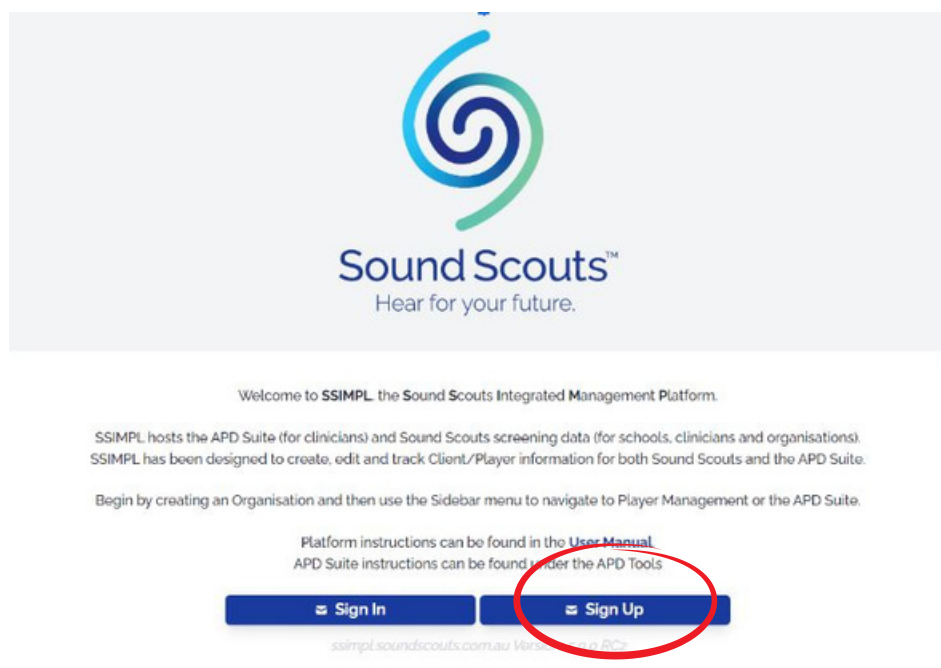


WARNING: make sure you are on the website (soundscouts.com) to ensure that your account is created on the correct server.



Click on **Stay on the International Site.**

Click on the **Sign Up** button to create a New User account.



Complete sign up details.

After completing the Sign up form, you will need to verify your email address by clicking on the link sent to your inbox.

Messages:
You have signed out.

Sign Up

Already have an account? Then please [sign in](#).

Email

Email address

Password

Password

- Your password can't be too similar to your other personal information.
- Your password must contain at least 8 characters.
- Your password can't be a commonly used password.
- Your password can't be entirely numeric.

Password (again)

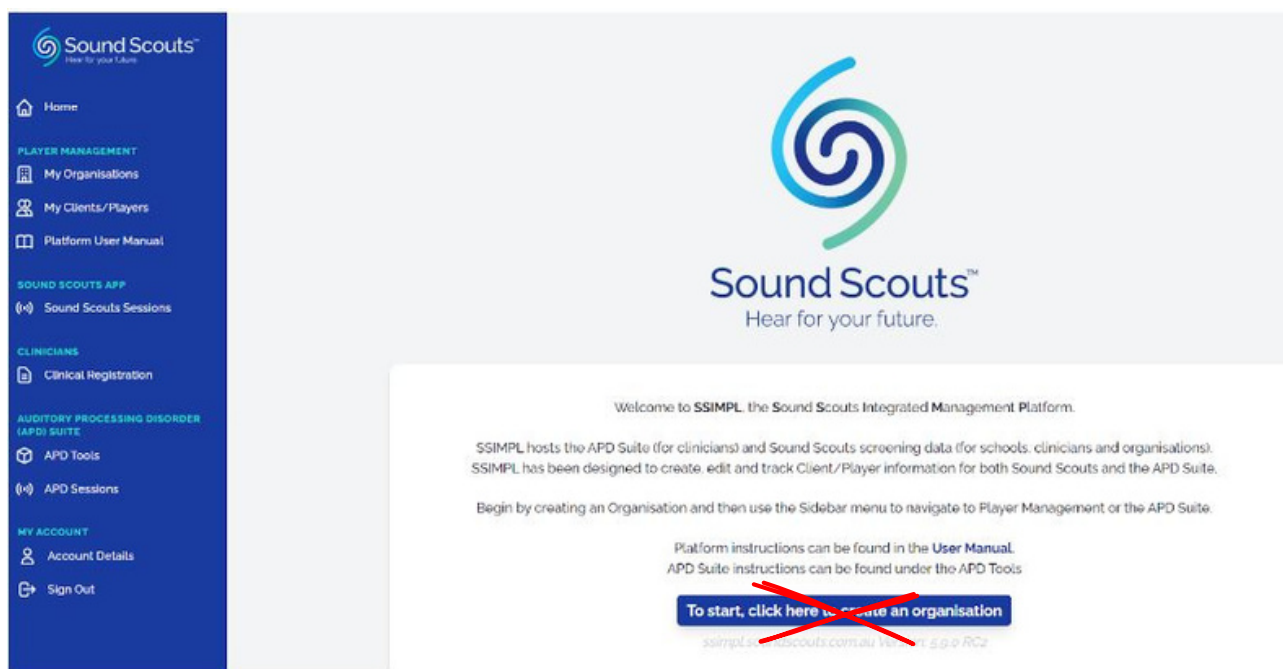
Password (again)

☐ I have read and agree with the Sound Scouts [Terms of Service](#)

[Sign Up »](#)

Once your account has been set up, you can **Sign In** to the portal to start using it. You will be taken to the home screen.

Warning! Read Section 3 below before clicking
'To Start, click here to create an organisation'



3. Organisation Management

Only one Organisation needs to be created per school/clinic/organisation. The designated account owner for the organisation will be required to 'create an organisation'.

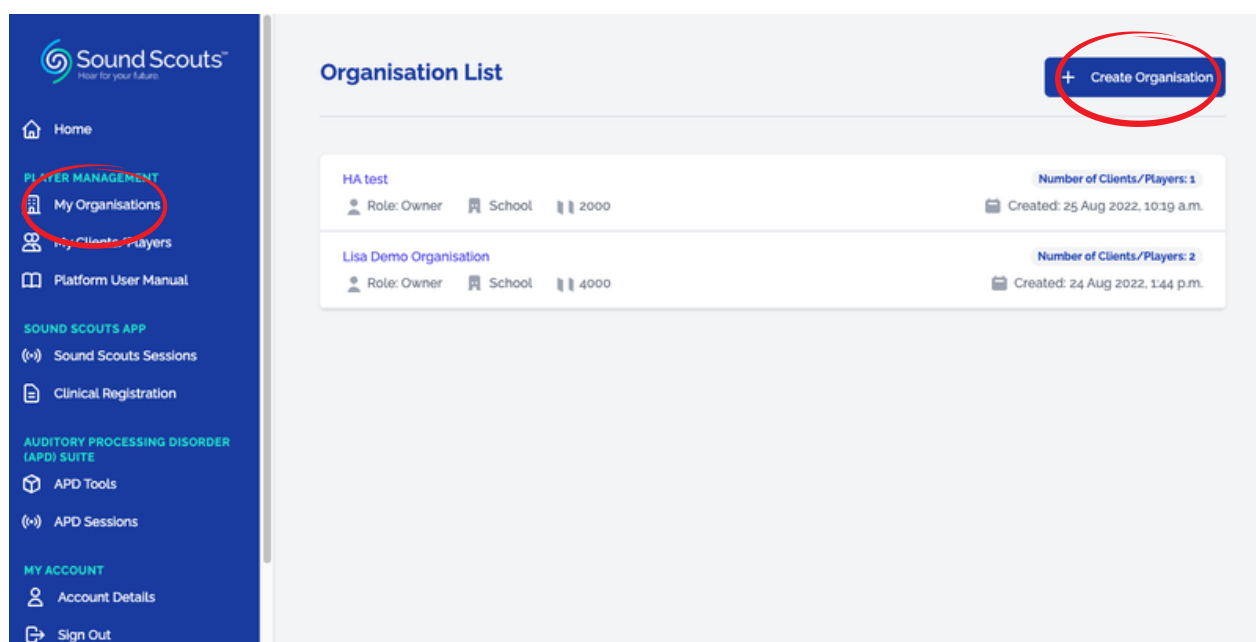
All other users of the organisation will skip the above step.

Note: If you're not sure if your organisation has been created, contact the Sound Scouts team (contact@soundscouts.com)

3.1 Adding a new Organisation

To be completed by the Owner/Admin of the account.

Click on **My Organisations** on the left hand menu, click on **Create Organisation**.



Complete the details. All fields must be completed accurately.

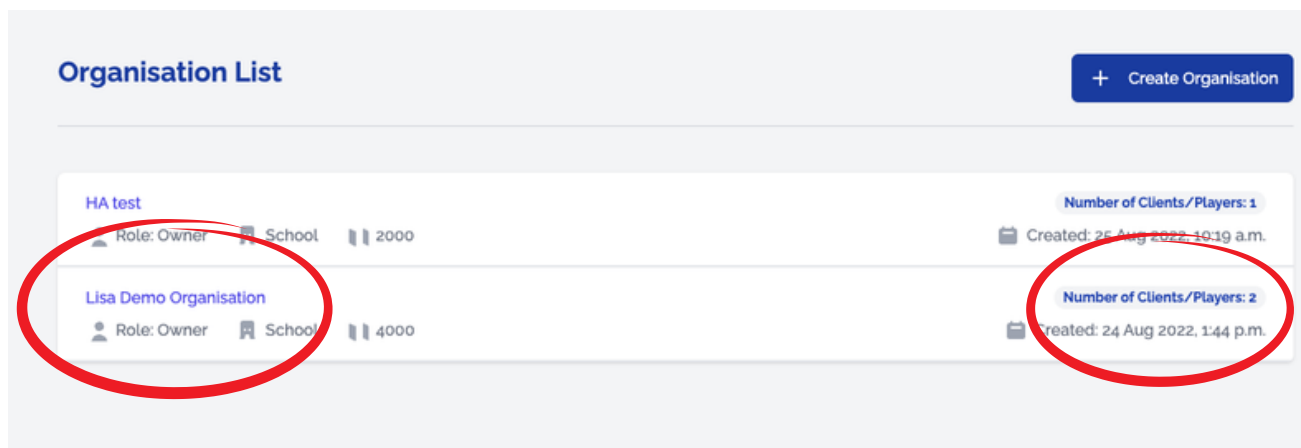
For schools, if your school doesn't appear on the ACARA School drop-down we recommend checking that you have entered the correct postcode for the school. If your school is not on the list please contact the Sound Scouts team.

The 'Add Organisation' form contains the following fields and controls:

- Organisation or School Name: Text input field
- Type: Dropdown menu with 'School' selected
- Address: Text input field
- Postal Code: Text input field
- ACARA School: Dropdown menu with the placeholder text 'Please enter a Postal Code'
- ACARA ID: --- (text)
- Save: Blue button

3.2 Viewing Organisations

Click on **My Organisations** to see the organisation/s that your user account is attached to. Note: most users will only be associated with one organisation.



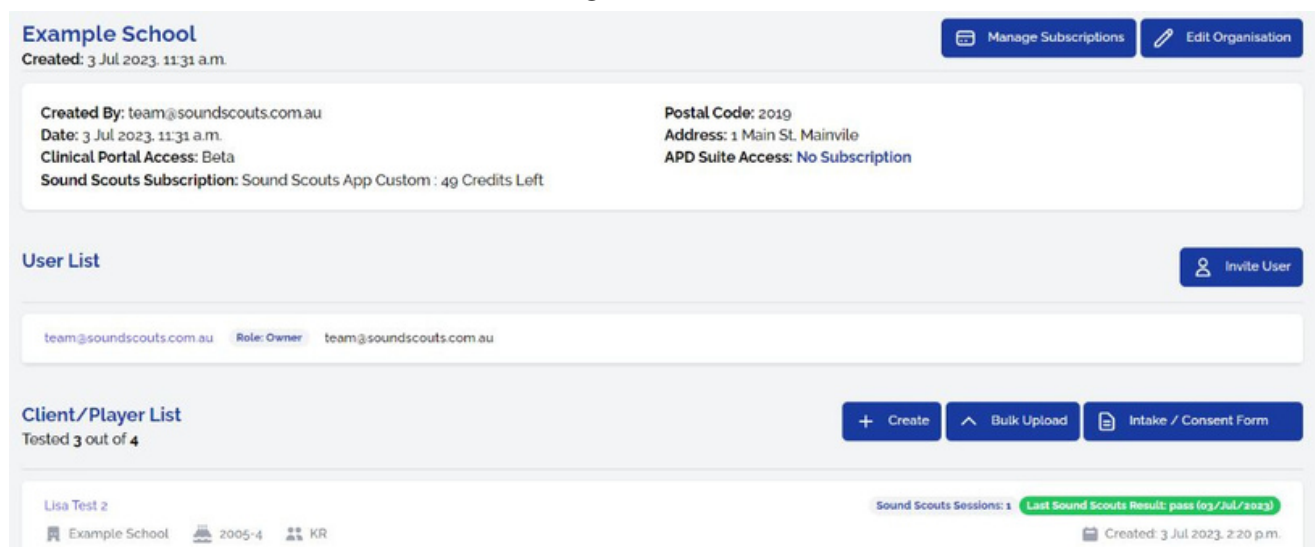
At a glance you can see how many Clients/Players are attached to the Organisation.

Click on the Organisation name to open the record. You can then:

- See how many credits are left for the Organisation
- Edit your Organisation details
- See which Users have access to the Organisation
- Edit / remove Users (if you are an Admin/Owner)
- Invite Users (e.g. other individuals conducting testing on behalf of an organisation)
- Create Client/Player records, do a Bulk Upload and access the electronic consent form
- See a list of Clients/Players and their test results

Note: the **Manage Subscriptions** button is for clinicians who are using the Auditory Processing Disorder (APD) tools suite and wish to purchase credits.

**For Sound Scouts Hearing Screening App subscriptions email:
contact@soundscouts.com**

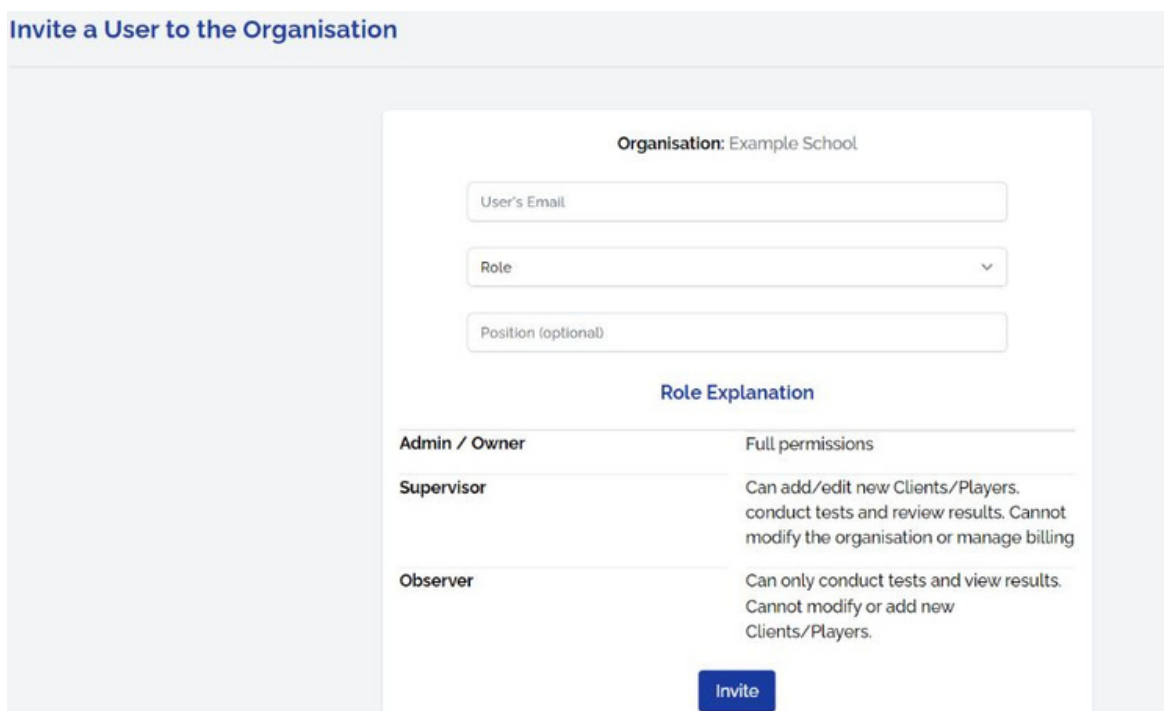


3.3 Adding Users to an Organisation

Users can only be added by those with Admin/Owner status. The person who creates the Organisation will automatically be assigned as the Owner.

To invite a User click on **Invite User**. Enter their email address, click on the dropdown arrow for the Role field and select the appropriate role.

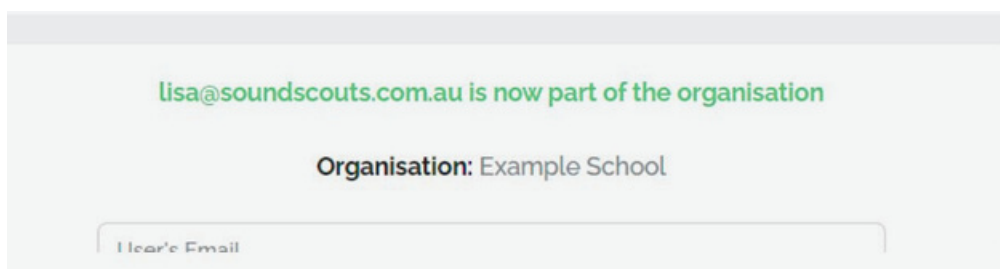
The optional 'Position' field can be used to further identify the person.



The screenshot shows a web form titled "Invite a User to the Organisation". At the top, it says "Organisation: Example School". Below this are three input fields: "User's Email", "Role" (a dropdown menu), and "Position (optional)". Under these fields is a section titled "Role Explanation" which contains a table with three rows: "Admin / Owner" with "Full permissions", "Supervisor" with "Can add/edit new Clients/Players, conduct tests and review results. Cannot modify the organisation or manage billing", and "Observer" with "Can only conduct tests and view results. Cannot modify or add new Clients/Players". At the bottom right of the form is a blue "Invite" button.

Role Explanation	
Admin / Owner	Full permissions
Supervisor	Can add/edit new Clients/Players, conduct tests and review results. Cannot modify the organisation or manage billing
Observer	Can only conduct tests and view results. Cannot modify or add new Clients/Players.

If the User already has an account, a message in green text will appear.



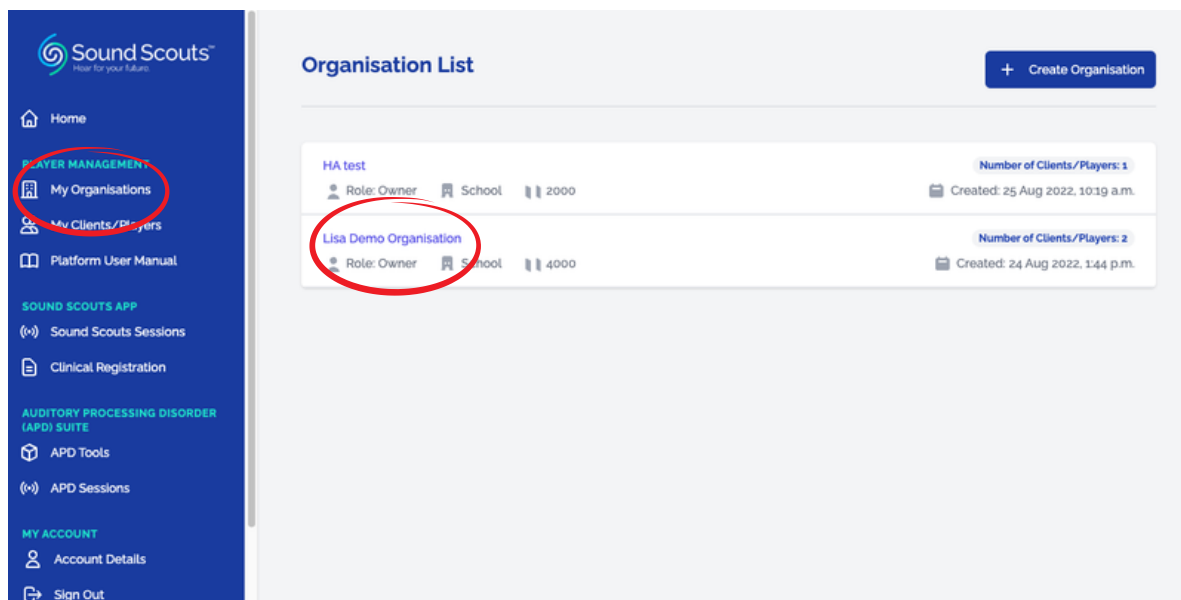
The screenshot shows a confirmation message in green text: "lisa@soundscouts.com.au is now part of the organisation". Below this message, it says "Organisation: Example School". At the bottom, there is a partially visible input field labeled "User's Email".

If the User doesn't have an account, they will receive an email inviting them to create one.

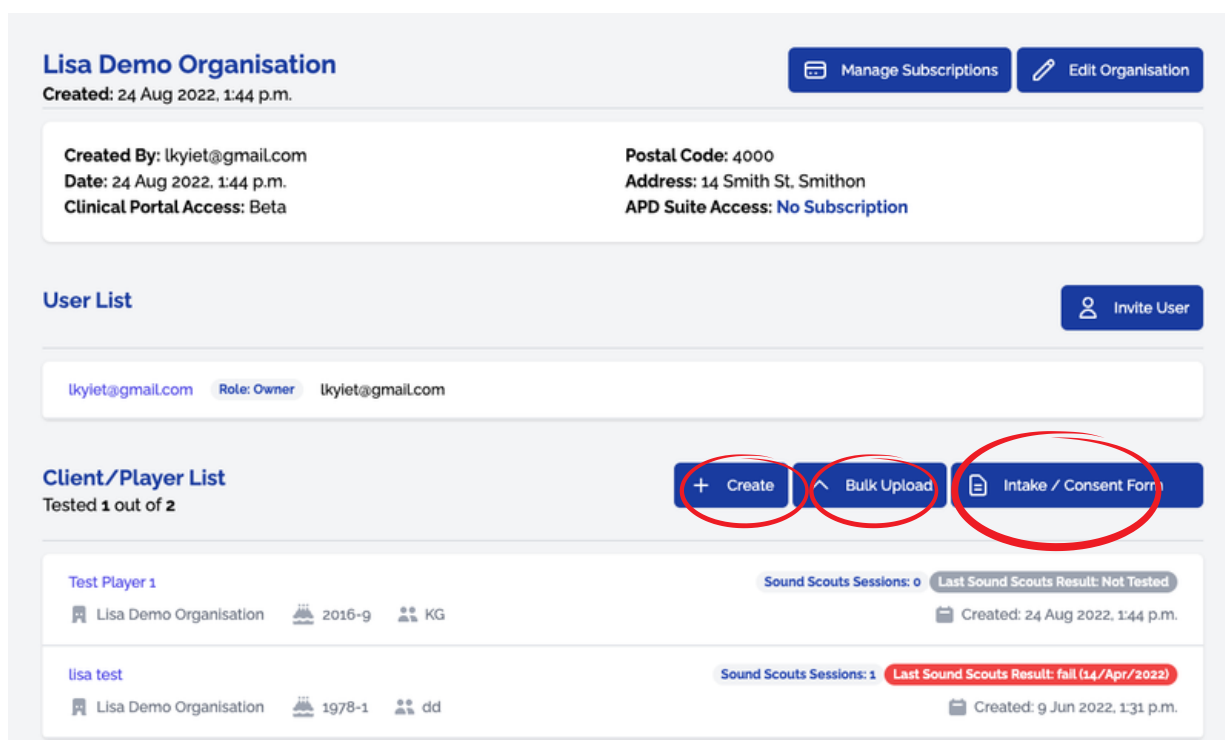
As Admin/Owner, you can change a User's role or remove them at any time. We recommend reviewing this list regularly to ensure that only active personnel have access to the Organisation's data.

4. Adding Clients / Players

Click on **My Organisations** in the left hand menu and then click on the Organisation name.



There are 3 ways to add Clients/Players to the Organisation. Read the 3 options before deciding the best approach for your Organisation, noting the **Intake/Consent Form** allows you to add Clients/Players via an electronic consent form. This is a very efficient way to add Clients/Players.



4.1 Adding Clients / Players Individually

Click on the **Create** button to open the form. You **must** include an identifier (e.g. name or code) for the Client/Player and their correct month and year of birth (as some results are calculated against age-based norms).

When testing at school, we suggest using the child's first and last name (or initials), caregiver email address, and the class in the Cohort field, for easy identification.

Tags can also be used to categorise your clients/players. You can use multiple tags by separating them with a comma.

Client/Player details

Organisation:

Example

Main Information

Anonymous:

☐

Name or ID* (nickname or code can be used):

Birth Year and Month* (only used for result calculation)

Birth Year

Birth Month

Cohort / School Group:

Email Address (for results and related communications):

Primary Language:

English (Australia)

Does the Client/Player speak more than one language?

Unknown

Notes / Comments:

Tags (comma-separated):

e.g. follow-up, grade-3, ht

Additional Information

Postal Code:

Gender:

Prefer not to Say

Is the Client/Player of Aboriginal or Torres Strait Islander origin?

Prefer not to Say

Hearing, Speech and Behavioural Information

Does the Client/Player show signs of a hearing problem?

Unknown

Does the Client/Player show signs of behavioural issues?

Unknown

Does the Client/Player show signs of a speech/language issue?

Unknown

Does the Client/Player have difficulty listening in noise?

Unknown

Hearing Loss Type (if known):

Unknown

Hearing Loss Left Ear:

Detailed Hearing Loss - Left:

☐

Hearing Loss Right Ear:

Detailed Hearing Loss - Right:

☐

Save

4.2 Adding Multiple Clients/Players

Click on the **Bulk Upload** button

Click on **Download Excel .XLS File** to download an Excel spreadsheet that you can populate with the Clients/Players' information.

Client/Player .XLSX Bulk Upload

Instructions

Please download the following Excel file, read the column descriptions, and replace/add your own data.
To complete, save and upload via the button below.

[Download Excel .XLSX File](#)

Select organisation to add Clients/Players to:

Select the completed Excel .xlsx file for uploading:

Choose file No file chosen

Upload

Complete the spreadsheet as instructed, carefully following the example formats included in the sheet.

Name / Nickname	Birth Year	Birth Month (Required)	Postal Code	Email	School or Organisation Name	Cohort	Gender	Testing Language
Required Name or ID of the person being tested.	Required For result calculation. Enter as Number. Note that Children younger than 4 years old will not be able to do the test	Required For result calculation. Enter as Number (1-12).	Enter as Numbers Only	Email for player's results and correspondence.	Name of the Organisation or School conducting the Test	Would you like to associate this player with a class or cohort?	Select an option from the Dropdown	Required Select an option from the Dropdown. EN_AU means English Australia
Example Player A	2013	8	2141	player_guardian@example.com	Organisation A	Group A	F	EN_AU
Example Player B	2008	11	0800	playerb_guardian@example.com	Organisation A	Class D	Prefer not to say	EN_AU

Ethnicity	Multilingual	Signs of Hearing Issues	Length of Hearing Issue	Signs of Behaviour Issues	Signs of Speech Issues	Notes
Select an option from the Dropdown	Is there more than one language spoken at home? Select from the Dropdown	Does the player show signs of hearing issues? Select from the Dropdown	Have these signs been noticeable for 3 months or longer? Select from the Dropdown	Does the player show signs of behavioural/attention issues or learning difficulties? Select from the Dropdown	Does the player show signs of a speech/language issue? Select from the Dropdown	Any other comments or observations
Prefer not to say	Prefer not to say	YES	NO	YES	NO	Notes Example
Prefer not to say	Prefer not to say	Prefer not to say	Prefer not to say	Prefer not to say	Prefer not to say	

Once the spreadsheet is complete, click on the **Bulk Upload** button. Click the arrow to see a drop-down list of Organisations and select the one the Clients/Players should be added to, click on **Choose File** to find the file and click on **Upload**.

Client/Player .XLSX Bulk Upload

Instructions

Please download the following Excel file, read the column descriptions, and replace/add your own data. To complete, save and upload via the button below.

[Download Excel .XLSX File](#)

Select organisation to add Clients/Players to: Test

Select the completed Excel .xlsx file for uploading: Choose file No file chosen

[Upload](#)

Note: SSIMPL does not identify duplicate entries so ensure that you are uploading one entry for each Client/Player. If you have any issues with uploading, contact Sound Scouts for assistance Ph: 1300 424 122 or contact@soundscouts.com.au

4.3 Adding Clients/Players via Electronic Consent form

You can email a link to parents/carers who complete an online form that automatically creates the Client/Player record (highly recommended).

carolyn Role: Observer carolyn@soundscouts.com.au

hello@soundscouts Role: Observer hello@soundscouts.com.au

Client/Player List

Tested 0 out of 14

[+ Create](#) [Bulk Upload](#) [Intake / Consent Form](#)

Player B	Sound Scouts Sessions: 0	Last Sound Scouts Result: Not Tested
SS HQ Trials	2008-11	Class D
Created: April 26, 2021, 1:13 p.m.		
John Brown	Sound Scouts Sessions: 0	Last Sound Scouts Result: Not Tested
SS HQ Trials	2015-7	Swans
Created: April 26, 2021, 1:13 p.m.		

Highlight the link (unique to your organisation) copy and paste into an email to send to parents/carers. Sound Scouts can provide an email template if needed. An email confirmation will be sent to the entered email address on submission of the form.

Intake form for: SS HQ Trials

← Back to Organisation

This school/organisation has a unique consent form that you can share to receive student/patient data.
Copy the following link and share with parents/caregivers:

https://ssimpl-staging.soundscouts.com.au/portal/players/intake_form/c44a87bf-5c0b-42c7-b0e4-704b639bd47a/

Any submissions to this form will automatically be entered into your Player/Client list to test with Sound Scouts or the APD Suite.

5. Viewing Client / Player Results

Click on **My Clients/Players** in the left hand menu to see all Clients/Players who have been uploaded into SSIMPL.

Sound Scouts

Client/Player List Search, Filters and Exports

+ Create Bulk Upload

Active filter: organisation: Example

Select all on this page

☐ Lisa Treager	Example 1979-9	Total Sessions: 0	Last TTHS Session: Not Tested	Last Audiometer Session: Not Tested	Created: 1 May 2023, 3:54 p.m.
☐ Lisa test	Example 2009-2	Total Sessions: 0	Last TTHS Session: Not Tested	Last Audiometer Session: Not Tested	Created: 10 Mar 2023, 1:28 p.m.
☐ Lisa test AA	Example 1997-6	Total Sessions: 2	Last TTHS Session: Not Tested	Last Audiometer Session: 11/Jan/2023	Created: 26 Jul 2023, 1:45 p.m.
☐ K	Example 2004-2	Total Sessions: 1	Last TTHS Session: 04/06/2023	Last Audiometer Session: Not Tested	Created: 6 Jul 2023, 12:30 p.m.
☐ Lisa test 4	Example 2005-6	Total Sessions: 1	Last TTHS Session: pass 02/Jul/2023	Last Audiometer Session: Not Tested	Created: 3 Jul 2023, 3:36 p.m.
☐ Lisa Treager test	Example 1978-1	Total Sessions: 3	Last TTHS Session: pass 01/Jan/2023	Last Audiometer Session: 11/Jan/2023	Created: 3 Jul 2023, 2:43 p.m.

You can also add Clients/Players in this screen by selecting **Create** (completing an individual form per person to be tested) or **Bulk Upload** options.

At a glance, you can see - how many Triple Factor Hearing Screener (TFHS) sessions and Audiometer sessions the Client/Player has completed (e.g. tests), when they were tested, and their last session result.

Grey = Not assessed

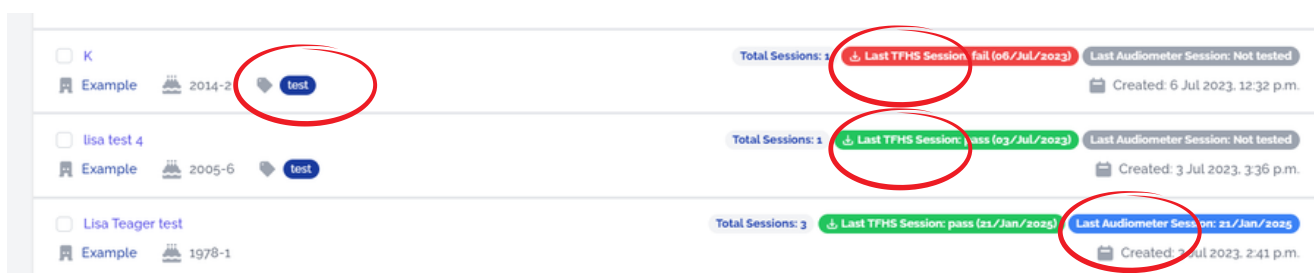
TFHS Green = Last result was a Pass

TFHS Yellow = Last result was Borderline

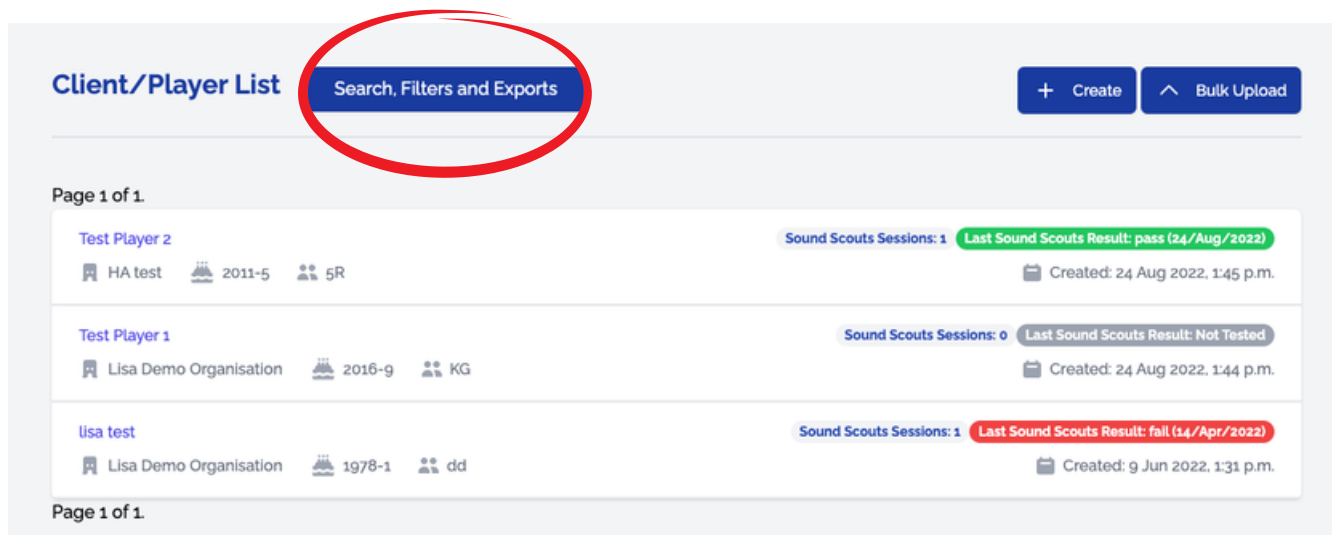
TFHS Red = Last result was a Fail

Audiometer Blue = Audiometer test has been completed.

Clicking a tag in your My Clients/Players list will show all Clients/Players assigned to that category via the tag.



Click on **Search/Filters and Exports** to **Filter** your view, **Search** for specific Players and **Export Players** records to a CSV file.



You can Filter based on:

- Organisation
- Number of tests completed (easy identification who needs to be tested)
- By Last Result (easy identification who needs to be retested)
- By last TFHS completed date
- By Last Client/Player creation date

You can Search by:

- Name
- Cohort/Class
- Tags

Exporting to a CSV file will generate a spreadsheet that you can edit and filter.

A screenshot of a search and filter interface. It features five input fields: 'Filter by Organisation' (a dropdown menu), 'Search by Name (enter multiple by separating them with commas)', 'Search by Cohort/Class', 'Filter by Number of Tests Completed' (a dropdown menu), and 'Filter by Last Result' (a dropdown menu). Below these fields are two blue buttons: 'Filter and show on page' and 'Filter and export as CSV'.

A screenshot of the 'Client/Player List' table. The table has a header with 'Client/Player List', 'Search, Filters and Exports', '+ Create', and 'Bulk Upload'. The table body contains three rows. The first row is for 'Test Player 2', which is circled in red. The second row is for 'Test Player 1'. The third row is for 'lisa test'. Each row displays the player's name, organisation, cohort/class, number of sessions, last result, and creation date.

Client/Player List		Search, Filters and Exports		+ Create	^ Bulk Upload
Page 1 of 1					
Test Player 2	HA test	2011-5	5R	Sound Scouts Sessions: 1	Last Sound Scouts Result: pass (24/Aug/2022)
Created: 24 Aug 2022, 1:45 p.m.					
Test Player 1	Lisa Demo Organisation	2016-9	KG	Sound Scouts Sessions: 0	Last Sound Scouts Result: Not Tested
Created: 24 Aug 2022, 1:44 p.m.					
lisa test	Lisa Demo Organisation	1978-1	dd	Sound Scouts Sessions: 1	Last Sound Scouts Result: fail (14/Apr/2022)
Created: 9 Jun 2022, 1:31 p.m.					
Page 1 of 1					

Click on a Client /Player name to see their record and results (known as Sessions). The record can be edited if any inaccuracies are noted and information can be added in the Notes/Comments section.

NB: Editing a Client/Player record will change all the completed Test Session reports attached to that Client/Player.

Test Player 2

Created: 24 Aug 2022, 1:45 p.m.

Delete

Edit

Organisation: HA test

School:

Cohort: 5R

Email: lisa@soundscouts.com.au

Notes/Comments:

Speaks Arabic

Save

Date of Birth: 2011-5

Postal Code

Gender: Not Specified

Language: en_au

Ethnicity: not Aboriginal

Multilingual: Yes

Signs of Hearing Issues: Unknown

Issues longer than 3 Months: Unknown

Signs of Behaviour Issues: Yes

Signs of Speech/Language Issues: Unknown

Signs of Difficulty Hearing in Noise: Unknown

Created through: portal

Sound Scouts Sessions

NAME/NICKNAME	DATE	AGE	EMAIL	SESSION CODE	APP VERSION	PLATFORM	LOCALE
Test Player 2	Wed 24 Aug 2022 13:57	11.3	lisa@soundscouts.com.au	34a564f8	12.1.1	iOS 15.4.1	AU

TFHS Results

Found under **Sound Scouts Sessions**. click on the Session to open, review, download the PDF report and/or email the results. **Note:** click on Resend to email the results, even if the results have not been previously emailed. This field will be auto-populated with the email address entered on the Client /Player record.

Main Result

Evaluation

pass

Final Score

105.3

A score of 100 is average for age. Scores below 68 are outside the normal range. Please note that this score is calculated using the results from the three separate test activities.

Test Details

Results obtained on:

Wed 24 Aug 2022 13:57

App Version

12.1.1

Client/Player's Language

EN_AU

Does the player speak more than one language?

yes

Does the player show signs of a hearing problem?

undefined

Test Player 2's age as entered: 11 years 3 months

Test Player 2 has passed Sound Scouts. Test Player 2's hearing is within the normal range on this test. However if there are concerns about their hearing, you should contact your doctor who can provide advice on hearing services in your area. Remember also that middle ear infections can come and go quickly, so temporary or intermittent hearing loss could occur in the future.

Sound Scouts is not a replacement for a complete diagnostic hearing assessment carried out by a qualified clinician. It should not be taken as medical advice. Results from Sound Scouts may vary, depending on whether you are in a quiet or noisy environment and whether Test Player 2 has understood the instructions and depending on Test Player 2's attention during the game. Sound Scouts must be carried out in a quiet environment.

Please note that 'fail' results are reviewed by a Sound Scouts expert and you may be contacted via email if any inconsistencies are identified.

Test conducted on: Wednesday, 24 August 2022 1:27 PM

The ID for this session is: 34a564f8

Download Full PDF Report

Resend report to:

Email Address

Resend

Note:

Results may differ from the original reports, as values are always recalculated based on the most up-to-date formulas.

17

JK

Created: 4 Jul 2024, 7:17 p.m.

Delete

Edit

Organisation: Lisa Test Org 30 June

School:

Cohort:

Tags: None

Email:

Notes/Comments:

Save

Date of Birth: 1955-6

Postal Code 2077

Gender: Female

Language: EN_AU

Ethnicity: undefined

Multilingual: No

Signs of Hearing Issues: No

Issues longer than 3 Months: Unknown

Signs of Behaviour Issues: Unknown

Signs of Speech/Language Issues: Unknown

Signs of Difficulty Hearing in Noise: Unknown

Created through: portal

Sound Scouts Sessions

NAME/NICKNAME	DATE	AGE (AT TEST)	EMAIL	SESSION CODE	APP VERSION	PLATFORM	LOCALE	
Audiometer Sessions								
NAME/NICKNAME	DATE	AGE (AT TEST)	EMAIL	SESSION CODE	TESTED (HZ)	APP VERSION	PLATFORM	LOCALE
JK	Thu 04 Jul 2024 19:17	69 years 0 months		de773b41	500, 1000, 2000, 4000	13.1.3	iPadOS 17.0.3	AU

Audiometer Results

Found under **Audiometer Sessions**. Click on the Session to open, review, download the PDF report and/or email the results. **Note:** click on Resend to email the results. This field will be auto-populated with the email address entered on the Client /Player record.

Client Name: John Doe

Date of Birth: 2003-6

App Version: 15.0.0

Server Version: 6.3.1

Equipment Used: Sennheiser HD300

Interface Type: Single Circle

Years of age when assessed: 22 years 8 months

Test Date: Thursday, 5 March 2026 10:53 AM

Test duration: 3:05

Tester/SSIMPL User: LisaTeager

SSIMPL E-mail: lisa@soundscouts.com.au

Screening Level: 20 dB HL

Left Ear Result: Pass

Right Ear Result: Refer

Left Hearing Number: 0 - 20

Right Hearing Number: 24

Refer: See a healthcare professional for further assessment.

The Hearing Number is a simple metric that gives you a snapshot of your hearing at the time of testing. Visit [hearingnumber.org](#) for more info.

Audiogram

Right Ear: AC ○ No Response 20 Left Ear: AC × No Response 24

App Version: 15.0.0

Server Version: 6.3.1

Client/Player's Language: EN_AU

Does the player speak more than one language?: undefined

Does the player show signs of a hearing problem?: undefined

Were you regularly exposed to loud noise in your occupation?: Not specified

Have you ever been fitted with hearing aids?: Not specified

Do you currently wear hearing aids at least once per week?: Not specified

Would you like to be re-assessed to see if your hearing aids could be improved?: Not specified

How strongly do you want to get hearing devices? (Hearless and Needs Test): Not specified

Overall, how much difficulty do you have hearing when not wearing hearing devices? (Hearless and Needs Test): Not specified

Download Audiogram PDF Report

Resend report to:

Resend

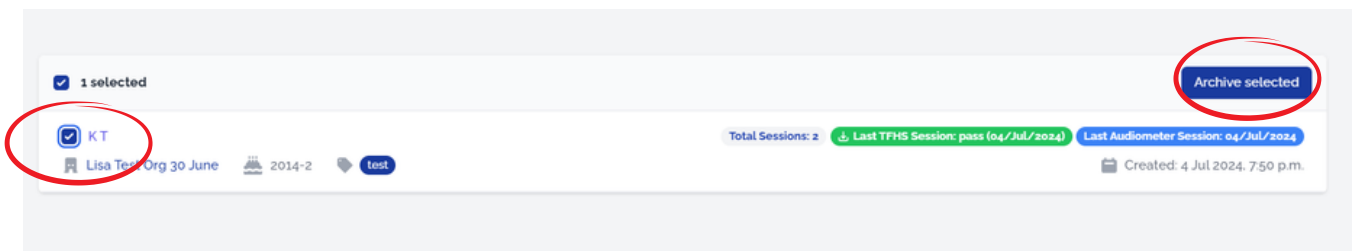
18

Archiving Players

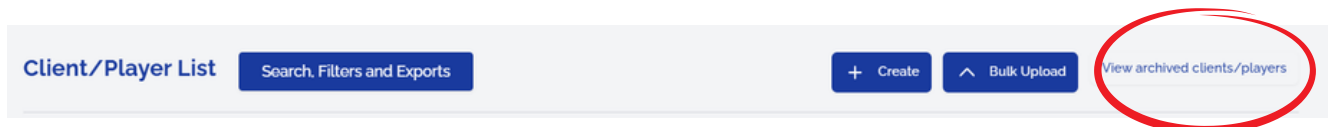
An easy way to organise your records is to archive Clients/Players who are unlikely to be tested again. Once archived they will disappear from the SSIMPL list in the App and won't show up in searches on the App.

Click on **My Clients/Players** in the left hand menu to see all current SSIMPL entries.

Check the box on the left hand side of the record and then click **Archive Selected**.

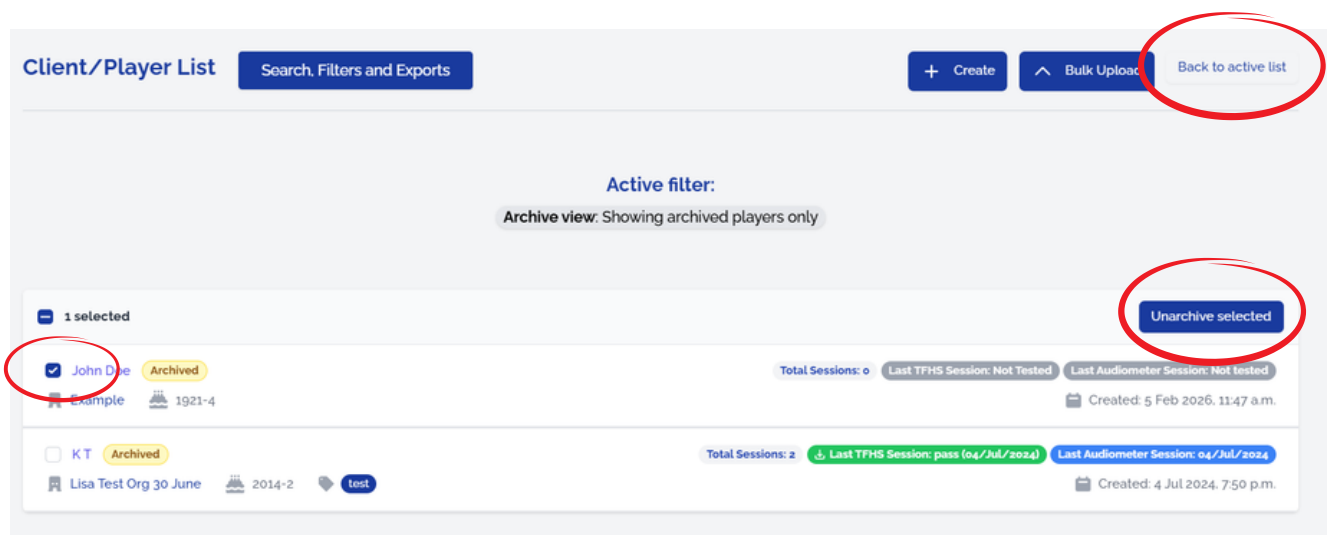


To view Archived Players, click on **View Archived Clients/Players**.



Click on **Search/Filters and Exports** to **Filter** your view, **Search** for specific Clients/Players and **Export Clients/Players** records to a CSV file.

To bring a Client/Player back to the active list, click on **View Archived Clients/Players**, click the check box to select the record and click on **Unarchive Selected**. Then click on **Back to Active List**.



6. Sound Scouts App

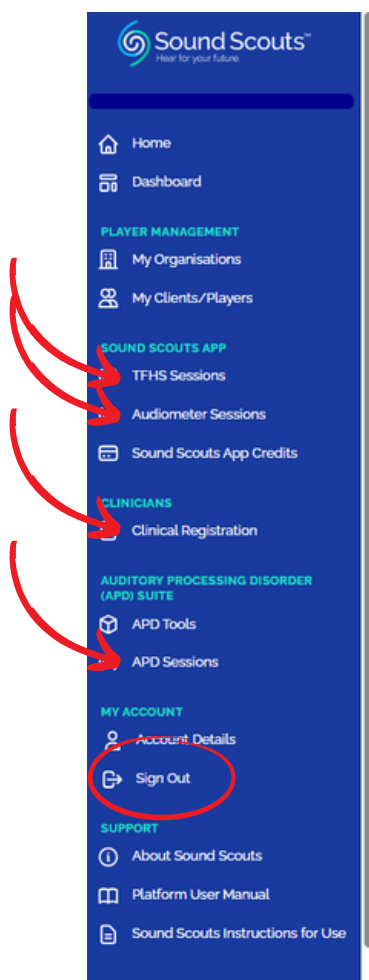
Click on **TFHS Sessions** or **Audiometer Sessions** to view a list of all tests conducted for all Clients/Players within your Organisation/s.

7. Clinical Registration

Clinicians can register to access the response tracks to review and confirm the Client/Player has responded in a reliable manner. Most information however is captured in the Reports that are provided at the end of each test session. Click on **Clinical Registration** to complete the Request Form.

8. Auditory Processing Disorder (APD) Suite

Clinicians who conduct APD diagnostic assessments can purchase a subscription to use the APD tools. Access to each of the tools and previous APD sessions can be accessed in this section.

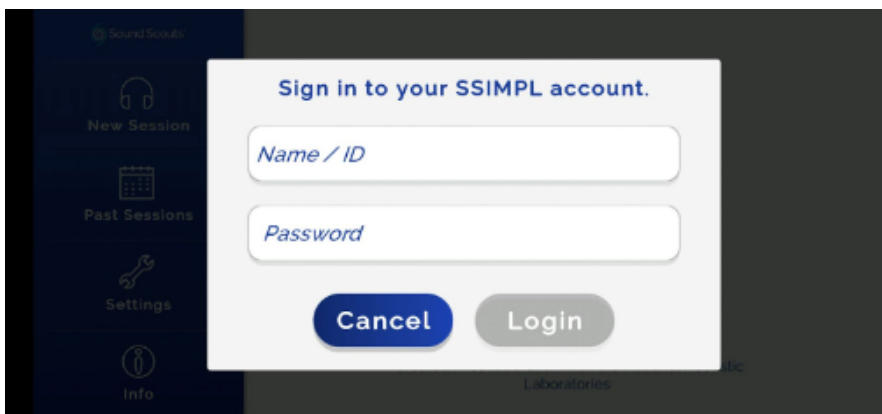
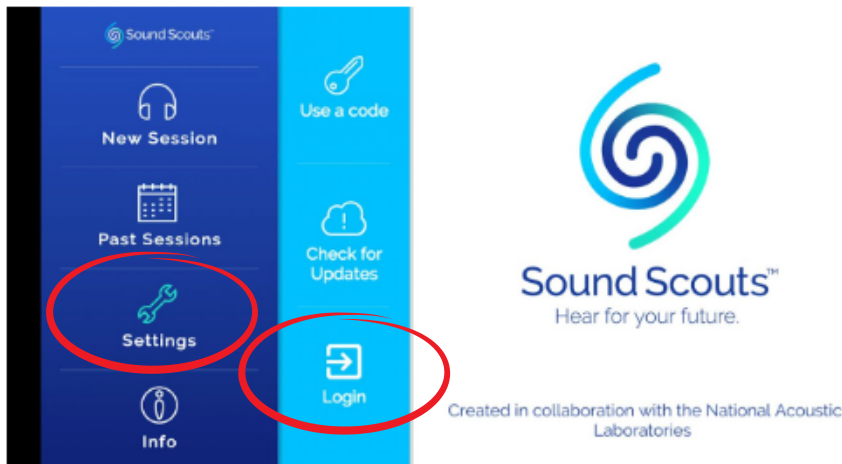


Remember to 'Sign Out'
when you are finished.

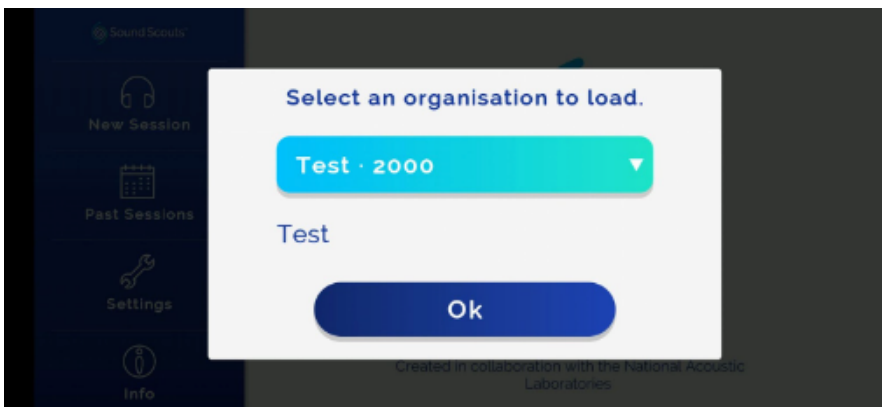
9. On the APP - Accessing your Clients/Players uploaded via SSIMPL

You must be running app version 13.0.14 or above and be connected to the internet.

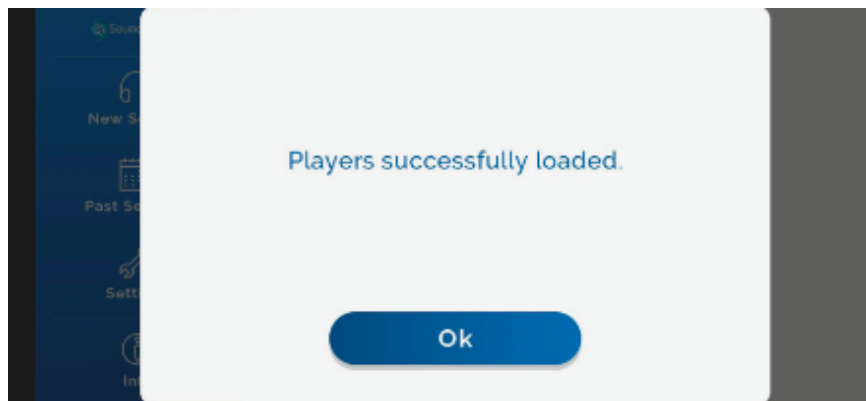
Open the Sound Scouts App on your touchscreen device. Tap on **Settings** and then **Login** to sign in to your SSIMPL account.



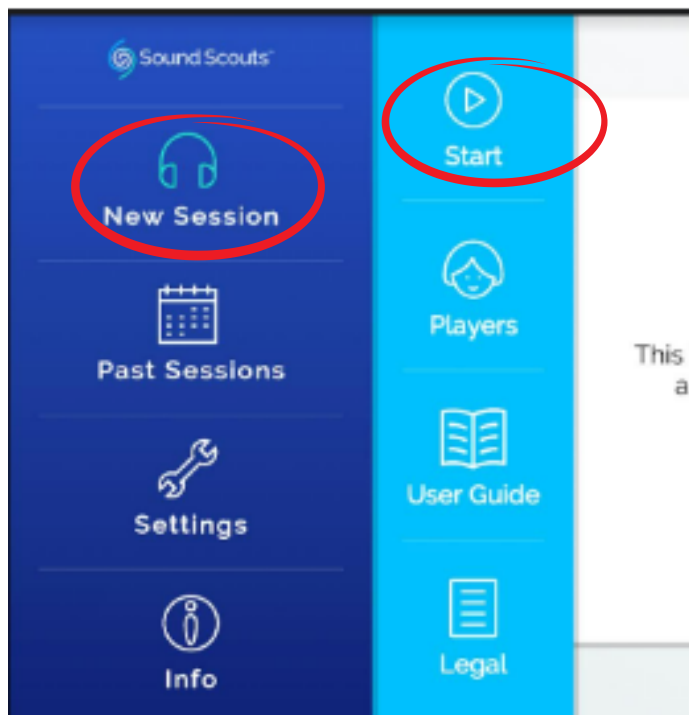
Select the Organisation



You will receive a confirmation message



Tap on **New Session** and then **Start**



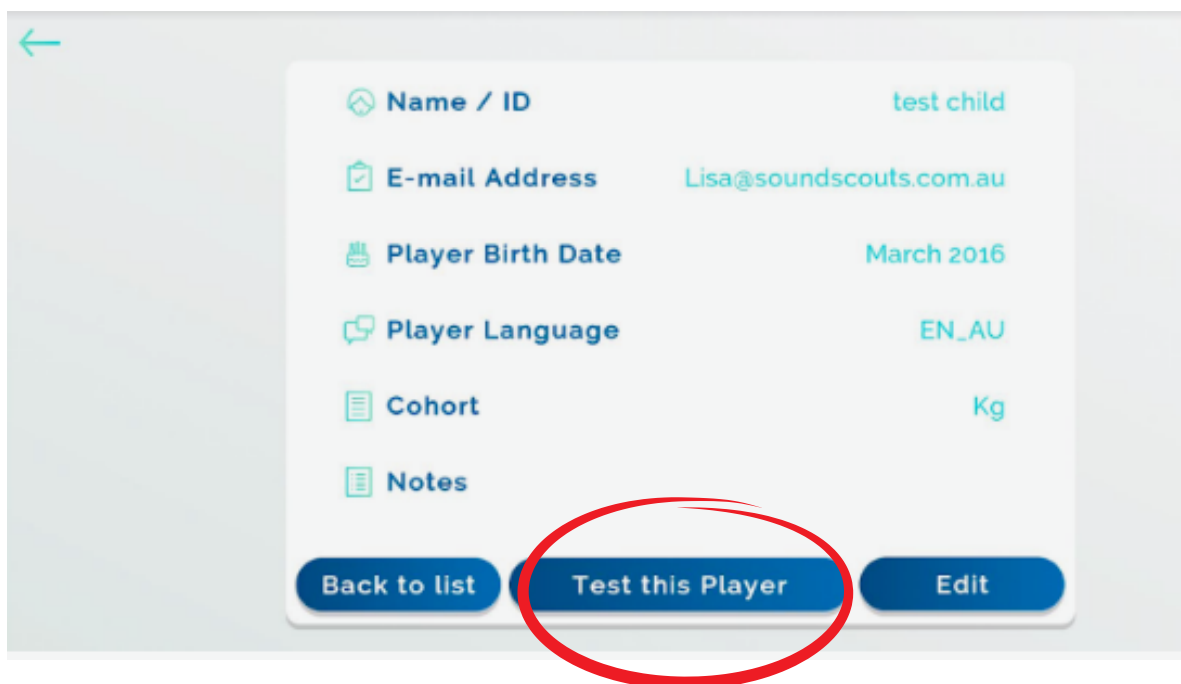
You will see two lists - **On-Device** and **SSIMPL**. Tap **SSIMPL** to see the Clients/Players. Use the **search** bar at the bottom left to find a specific Client/Player.

If you are associated with more than one organisation you can select the appropriate one by clicking on the dropdown box on the lower right hand side where all the organisations you are attached to will appear.

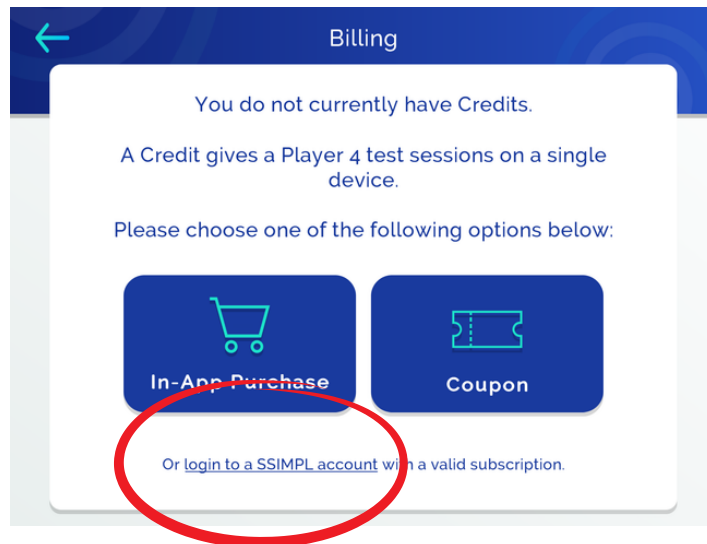
Note: If you can't see a Client/Player, tap the cloud button to sync your app to SSIMPL and download all Client/Players. Also check if they have been Archived.



Tap the Client/Player you wish to test and then tap **Test this Player**. All **retests** of this person should be associated with this original Client/Player record.



If you are not logged into SSIMPL or your Organisation does not have a subscription (i.e. credits), you will receive the below message. When this occurs, tap login to a SSIMPL account or email contact@soundscouts.com to purchase a subscription.



If you belong to multiple organisations, you can switch between them by opening the **SSIMPL** list and tapping on the tab on the bottom right corner. Select the appropriate organisation. You will be asked for your details again for security purposes.

If successful, the previous organisation's Clients/Players will be cleared, and those associated with the new organisation will be downloaded.

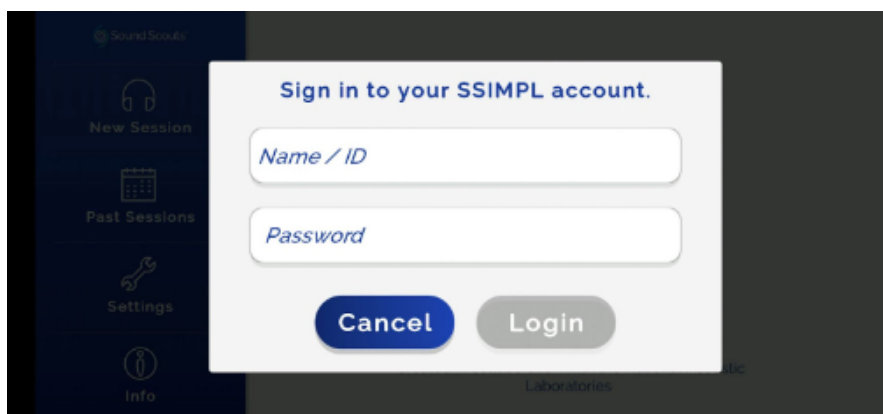
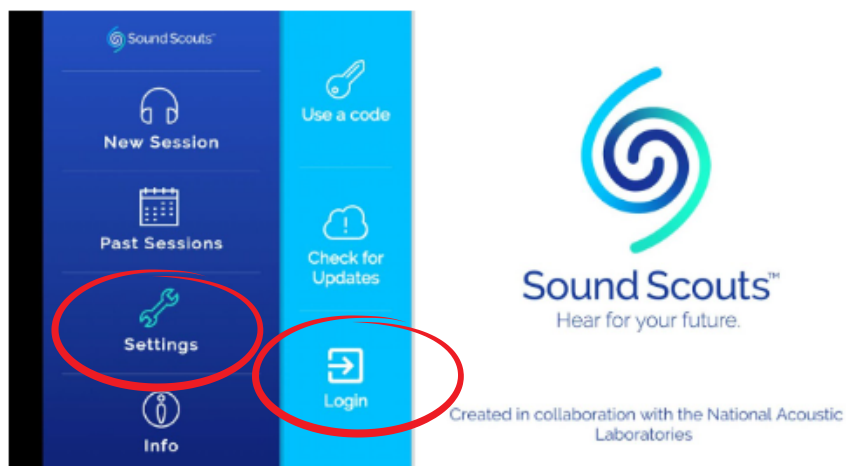


10. On the APP - adding Clients/Players to SSIMPL

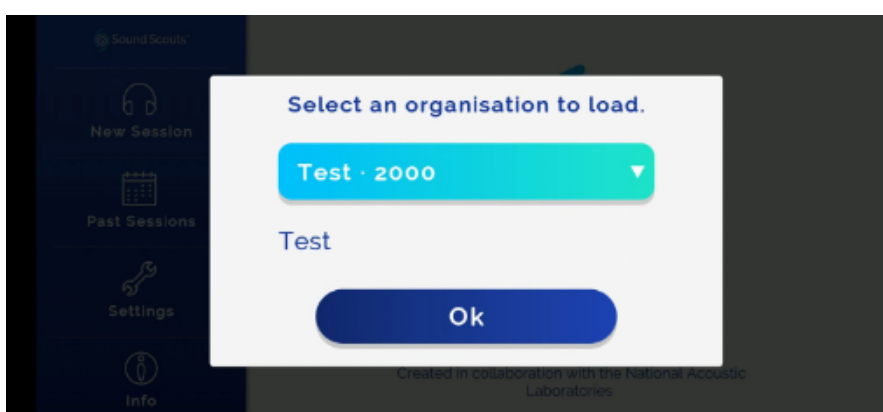
Must be running app version 13.0.14 or above

Open the Sound Scouts App on your touchscreen device

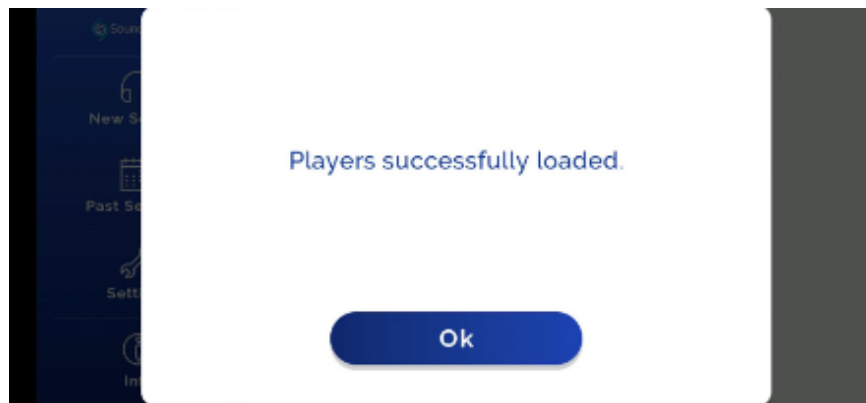
Tap on **Settings** and then **Login** to sign in to your SSIMPL account



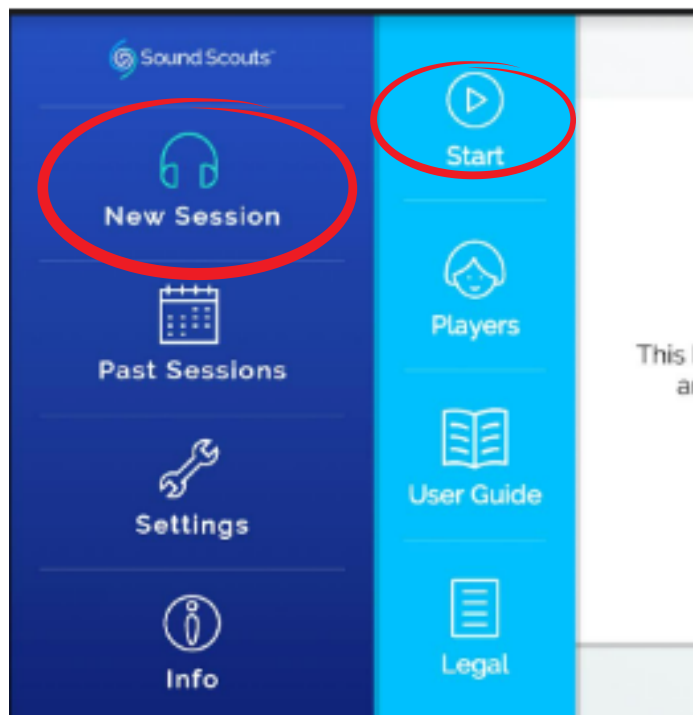
Select the Organisation

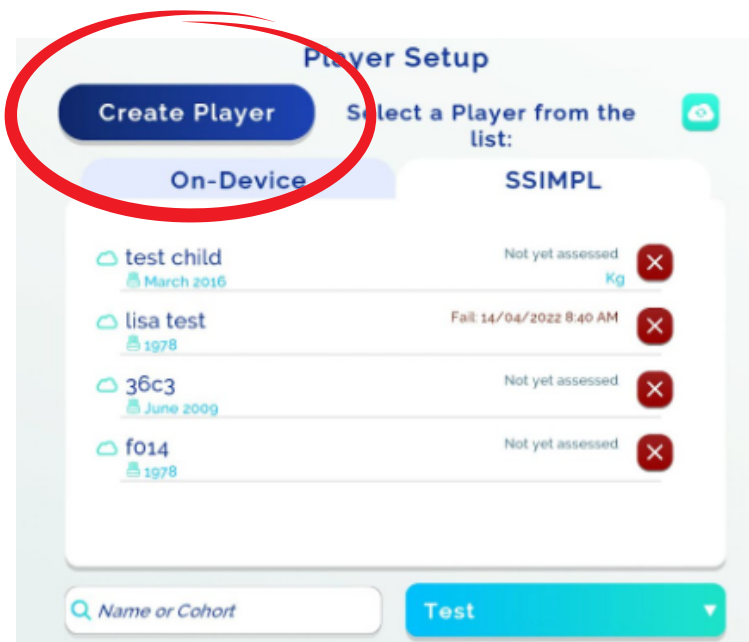


You will receive a confirmation message



Tap on **New Session** and then **Start**



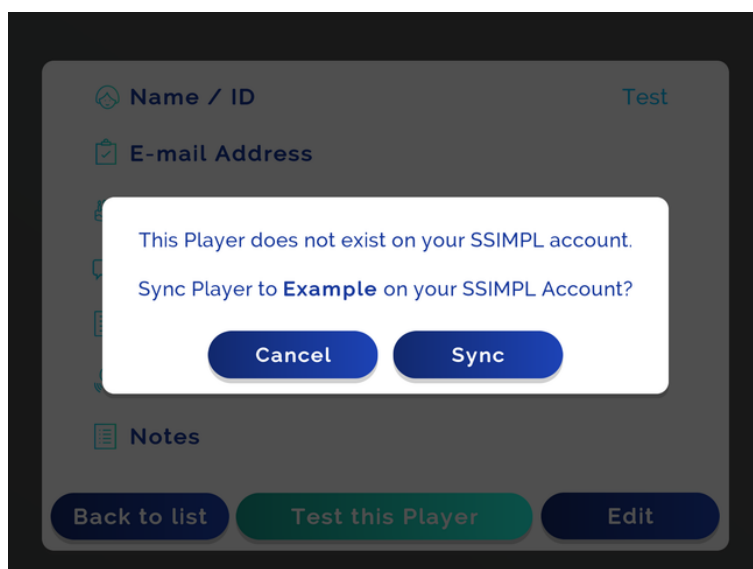


Tap on the SSIMPL tab and then **Create Player**.

If you're not logged in to SSIMPL, you'll receive this warning message. Tap Log In.



If you are logged in, after entering the Player's details, you'll receive this message. Tap Sync to add the Player to your organisation account.



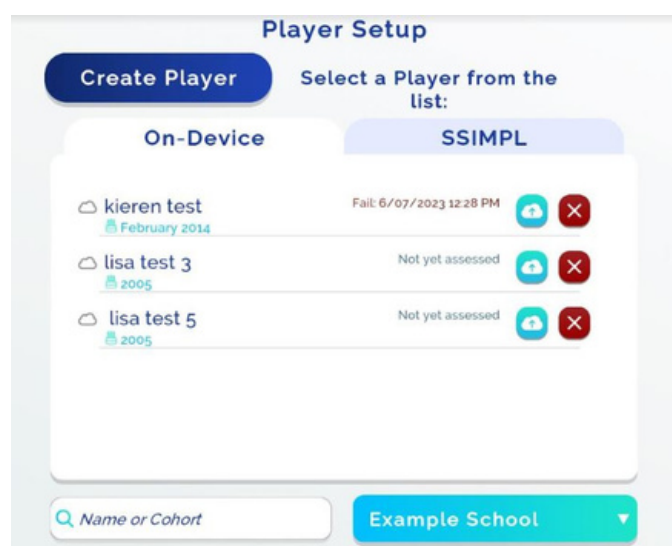
Once testing is complete, we recommend syncing the app to SSIMPL to ensure that all results are uploaded.

Tap on **New Session** and then **Players**. Tap on **SSIMPL** and then the **Cloud** button.

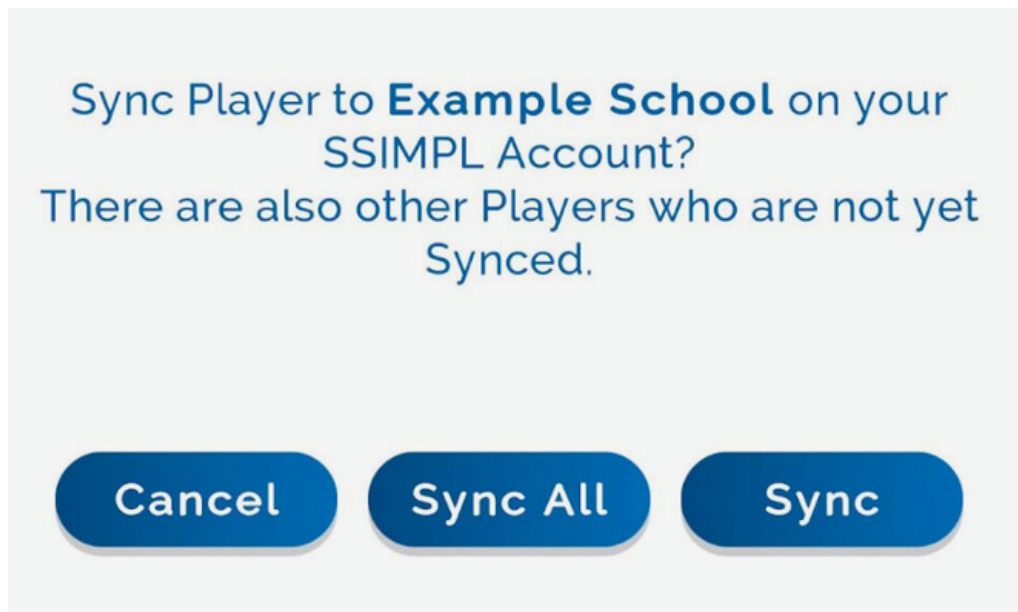


If you're offline, or have on-device Players who are not attached to an organisation, you can use the Cloud button to sync them when you are next connected to the internet and are logged into SSIMPL.

Tap on New Session, Start, and then the On-Device tab. Tap the Cloud Button next to the Player's name

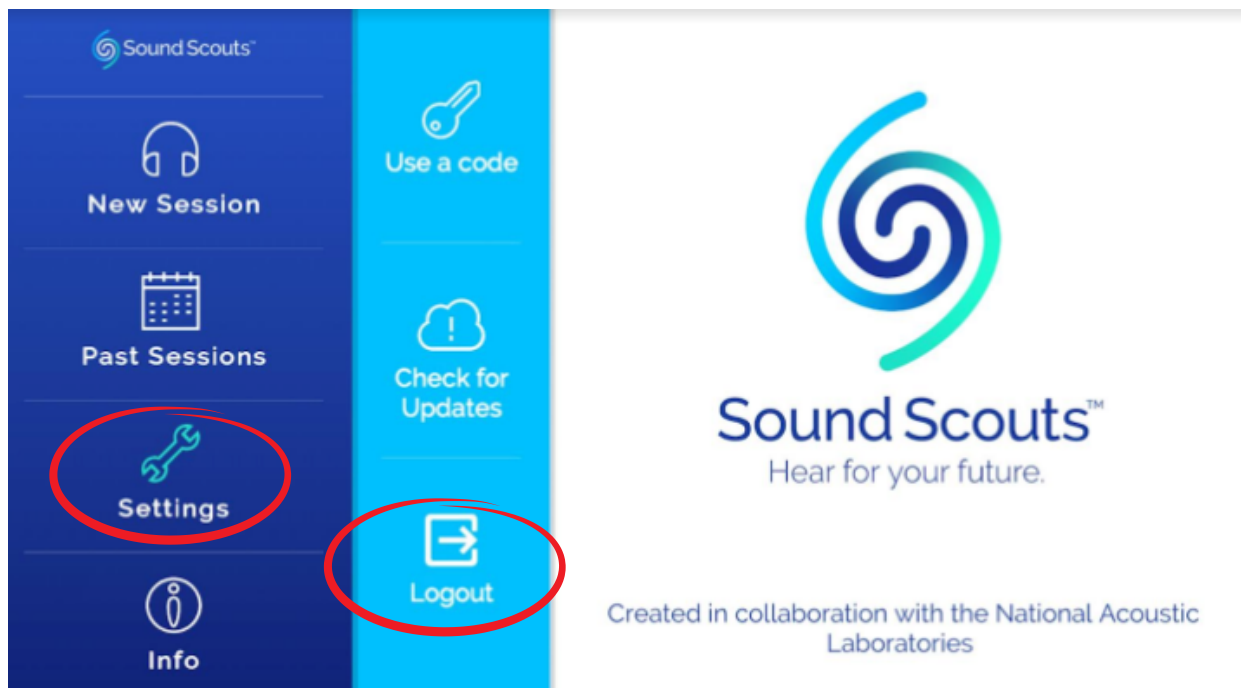


You will be given the option to sync that individual Player or sync All players



Once you have selected your preference, you will receive a confirmation message.

When testing is complete remember to **Log Out** to remove from display the Clients/Players attached to your SSIMPL account.



Note: Past Sessions that have not been processed will remain on the device until processed. Once processed only a maximum of 100 tests will remain on the device. Once 100 tests are exceeded, tests will start to be deleted, from oldest to more recent.

We encourage Users to delete tests once they have been processed.

When you are using SSIMPL, all results can be accessed from your online account (accessed via web browser).

For any assistance contact:
Sound Scouts on contact@soundscouts.com